Job Title	Solutions Architect
Department	Consultancy Services
Location	Nottingham
Reports to	Head of Architectural Services
Staff Responsibility	N/A
General Overview of position	As the Solutions Architect you will work as part Enterprise Architecture Services team to design, cost and present technical solutions for delivery to existing and potential future customers. Reporting to the Head of Architectural Services and working as part of a team the role will involve working with external clients & vendors, along with internal Service Account Managers and Business Development Managers to deliver Customer Strategy sessions to help customers develop their IT Strategy and Roadmap.
Main duties & responsibilities	- Work with stakeholders from client and internal organisation to gather requirements associated to solution design and services - To work with vendors and suppliers to establish a commercial basis for engagements - The delivery of written technical solutions (with suggested pricing) for Customers as initiated by the Service Account Management and Business Development teams in a timely manner - To provide architectural governance of solutions where authored by the Service Account Management, Business Development team or elsewhere - The delivery of *Customer Strategy* sessions in conjunction with the Service Account Manager for our Customers to develop their IT strategy - To act as the focal point to resolve technical design issues as they occur during the project delivery phase - To liaise with the Professional Services teams to understand the effectiveness of the solutions provided and to understand if and how these can be improved - Build deep relationships with senior client stakeholders to enable them with necessary understanding of solutions being proposed - To work with the Chief Technology Officer to continually improve the standards and methodologies for the solutions architecture practice - To work with the Chief Technology Officer to maintain awareness of industry and technology developments - To work with the Chief Technology Officer and/or Operations Director to maintain and develop the Littlefish *Commodity*, *Solution* and *Product* portfolios - To work to attain vendor accreditations as required by the business - Act as a mentor to internal teams responsible for implementing and supporting new technologies as part of solutions developed

| Main duties & responsibilities (continued) | **ISO Accreditations:**

Littlefish are ISO9001 and ISO27001 certified it is expected that all employees adhere to the Quality Management and Information Security systems, policies and procedures.

Equality, Diversity and Inclusion:

It is expected that you will actively promote and embed Equality, Diversity and Inclusion (EDI) in all your work and support and comply with all organisational initiatives, policies and procedures on EDI. |
| Other duties | As per reasonable request from your line manager. |

Person Specification

Essential	Desirable
• Good communication skills, both verbal and written • Ability to produce high quality and accurate architectural and design documentation • Ability to deliver customer presentations in a professional and consultative manner • Ability to manage a busy workload with hard deadlines within a busy team • Ability to communicate effectively across internal and external organisations at all levels • Proven experience architecting systems built upon public cloud technologies (AWS/Azure/O365) • 5+ years professional experience in IT services related field • Excellent understanding of fundamental concepts such as platform availability, networking, security, authentication, virtualisation, and WAN technologies.	• Understanding of cloud automation and orchestration technologies • Architecture related qualifications such as TOGAF/Zachman Framework • Microsoft Azure Solutions Architect (MCSD) • ITIL certified • Project Management methodologies such as Agile/PMP/Prince 2

Document Control

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1.0	Richard Hutchings	Template Change	February 2021

Job Levels

Career Framework	Experienced Technical
Definition	Industry/technology-experienced technical subject matter expert working in a senior capacity whether customer-facing or helping to develop professional colleagues. Able to assimilate complex/non-standard technology requirements and fulfil senior stakeholder engagement
Contribution to Success	Implements operational plans that contribute to the results of their department. Typically focused on timescales of 3-6 months. Will manage costs and will look for efficiencies with their area of responsibility
Communication	Influences others to make favourable decisions, mostly within their function but sometimes without
Expertise	Are the subject matter expert within their technical specialism and will have a basic knowledge of how their specialism impacts / links with other departments. Act as a senior escalation for their own team and across teams. Will usually have a professional qualification
Leadership	Will usually operate in a standalone position but acts as a key influencer across customers, contracts and / or projects. May manage a small team
Values Statement	Leads by example in displaying positive behaviours and instilling high performance within their teams, across the organisation and with customers